



**Asphalt Roofing Manufacturers Association
Board of Directors Meeting Draft Minutes
Thursday, May 24, 9:00am – 3:00pm**

Asphalt Roofing Manufacturers Association
Board of Directors Meeting Draft Minutes
May 24, 2012

Chair Presiding

Sheree Bargabos

Owens Corning

Attendees

Kevin Ries

3M

Lee Vandermyde

Alco Products, LLC

Ken Farrish

Atlas Roofing Corporation

Tom Lecorchick

Bitumar U.S.A. Inc.

Vu Nguyen

Bitumar U.S.A. Inc.

Yves Gosselin

Building Products of Canada Corp.

Douglas Gresham

CertainTeed Roofing

Tom Smith

CertainTeed Roofing

Lisa Zentner

Crafco Inc.

Bob Seeley

DERBIGUM America's Inc.

Biff Smith

Ergon

Ruben Garcia

Firestone Building Products

Jon Kimpel

Firestone Building Products

Helene Hardy Pierce

GAF

Mark Klein

GAF

Dick Nowak

GAF

Lynn Picone

GAF

Jason Pollack

GAF

Chris Brink

Henry Company

John Day

Henry Company

William Leonard

Henry Company

David Koschitzky

IKO Production, Inc.

Amy Ferryman

Johns Manville

Nathaniel Martin

Johns Manville

Robert Wamboldt

Johns Manville

Jeanne Kendrick

Kraton Polymers LLC

James Fagan

Malarkey Roofing Products

Gregory Malarkey

Malarkey Roofing Products

Robert Almon

Mid States Asphalt

Tracey Hall

Momentum Technologies, Inc

Michael Sullivan

MTi & Polyexe Corporation

Sheree Bargabos

Owens Corning

Edward Harrington	Owens Corning
Greg Horvath	Owens Corning
Melissa Oostmeyer	Owens Corning
John Corbett	PABCO Roofing Products
Todd Homa	Polyglass USA, Inc.
Curtis Maas	Reichel & Drews
Kirk Goodrum	Siplast
Tim Kersey	Soprema, Inc.
Wade Kemp	Specialty Granules Inc.
Robert Toth	Specialty Granules Inc.
Ken Walton	Specialty Granules Inc.
Robert Bradley	TAMKO Building Products, Inc.
David Humphreys	TAMKO Building Products, Inc.
Aaron Phillips	TAMKO Building Products, Inc.
Richard Willett	USG Securock Roof Boards

ARMA Staff & Consultants

Wendell Alcorn	ARMA General Counsel
Craig Brightup	ARMA Government Affairs Consultant
John Ferraro	ARMA Staff
Kelly Franklin	ARMA Staff
James Hilyard	ARMA Consultant
Reed Hitchcock	ARMA Staff
Shawn Richardson	ARMA Staff
Art Sampson	ARMA Regulatory Counsel

Introduction, Antitrust Reminder, and Past Minutes

ARMA President Sheree Bargabos, Owens Corning, called the meeting to order at 8:30 a.m. She welcomed everyone, gave several introduction remarks, recognized new ARMA members and first time attendees, and asked all the attendees to introduce themselves.

Wendell Alcorn, ARMA General Counsel, reviewed the ARMA Antitrust Compliance Guidelines, noting that a copy of the Quick Reference to the Guidelines was provided in the Board of Directors read ahead materials and reminding the group that a copy of the full policy is available upon request.

Reed Hitchcock, ARMA Executive Vice President, conducted the Official Roll Call of the Board of Directors to establish a quorum.

Approval of Past Meeting Minutes

Motion: It was moved and seconded to approve the minutes of the November 3, 2011 Board of Directors meeting. The motion passed unanimously.

President's Report

ARMA President Sheree Bargabos, Owens Corning, made remarks on current ARMA activities, including IARC preparations and work with the California Energy Commission on Title 24. She thanked the committee chairs for their continued work on behalf of the association

ARMA 2011 Safety Contest Winners

Ken Farrish, Atlas Roofing Corporation, presented awards for the ARMA 2011 Safety Contest Groups A, B, C, & D Presidents Award, and he thanked the participating companies for their continued activity in the program. A full list of winners was circulated to the Board of Directors.

Government Affairs Update

Craig Brightup, ARMA Government Affairs Consultant, delivered a Government Affairs Update. He offered insight on where the government currently is, an analysis of what the lame duck session might hold in store, and gave a regulatory update. After delivering an energy mandates and subsidies update, he concluded with an election outlook and a question & answer session.

Codes Steering Group

Aaron Phillips, TAMKO Building Products, provided the Codes Steering Group report. He reviewed the participating members of the Codes Steering Group before offering an update on the Florida code adoption schedule, a review of a model code development schedule, and an overview of current proposal discussions. He provided an update on the outcome of the IgCC proceedings, and mentioned some of the upcoming IBC discussions.

Motion: It was moved and seconded to approve the committee report as presented. The motion passed unanimously.

Asphalt Fumes Report

Art Sampson, ARMA Regulatory Counsel, provided an asphalt fumes report. He reviewed the IARC decision and the key challenges it presents, as well as the response initiatives approved to date. He discussed other projects and developments and concluded by taking questions from the group.

Health, Safety, and Environment Committee

Neil Gresham, CertainTeed Corporation, provided the Health, Safety, and Environment Committee report. He provided an update on the asphalt shingle recycling task force activities, the coal combustion residuals rule, boiler air pollutions regulations, the OSHA silica rulemaking, and hazardous communication. Mark Klein, GAF, provided the IH Program report. He reviewed the activities and purpose of the program, and gave an update on the current protocol task force status and participation. So far, 6 of 18 members are participating with another 5 members who have agreed to start submitting data moving forward.

Motion: It was moved and seconded to approve the committee report as presented. The motion passed unanimously.

Sustainability / LCA Task Force Report

Amy Ferryman, Johns Manville, gave an update on the background and activities of the Sustainability Task Force. She outlined the definition of an LCA and the different approaches, and offered a proposed timeline for an ARMA LCA. A discussion ensued which called for more refinement of criteria & deliverables, with a proposed schedule to re-present the proposal at the November 2012 Board of Directors Meeting to be incorporated into the 2013 budget.

Motion: It was moved and seconded to approve the committee report with the modified timeline as suggested by the Board of Directors. The motion passed unanimously.

Cool Roof Steering Group

Helene Hardy Pierce, GAF, provided an update on the activities of the Cool Roof Steering Group. She described the ongoing efforts of monitoring USGBC & LEED 2012 Draft 4, the IgCC, the Lawrence Berkeley National Laboratory accelerated aging testing project, DOE's EnergyStar program, and education efforts regarding cool roofing. She provided a background on the group's efforts with dealing with the California Energy Commission's Title 24 Standards, and gave an update on the immediate timeline for the rulemaking and when opportunities for legal action would likely arise.

Action: ARMA Member Companies are encouraged to continue sending products coming off 3-year tests to Lawrence Berkeley National Laboratory in order to validate accelerated aging testing data.

Motion: It was moved and seconded to approve the committee report as presented. The motion passed unanimously.

Communications, Marketing, and Education Committee

Lynn Picone, GAF, provided the Communication, Marketing, and Education Committee report. Ongoing activities include social media engagement, traditional media placement, monitoring the image of asphalt roofing products, and the QARC program. She discussed the tactical timeline going forward and indicated the areas of focus on the upcoming ARMA website update & redesign, and highlighted the major accomplishments of the committee in the past year.

Motion: It was moved and seconded to approve the committee report as presented. The motion passed unanimously.

Steep Slope Committee

Ed Harrington, Owens Corning, provided the Steep Slope Committee report. He gave an update on the Residential Roofing Manual Task Force, the Insulation & Radiant Barrier technical bulletin, the PV Task Force & the PV Technical Bulletin, the APA Buckling of Asphalt Shingle Technical Bulletin, the Insulated Deck Study project, and the recent Roof Assembly Ventilation (RAV) Coalition activities. There were questions raised by the Board of Directors regarding the PV Technical Bulletin; these questions will be addressed by the Steep Slope Committee and the PV Technical Bulletin will be circulated to the Board of Directors for approval at a later date.

Motion: It was moved and seconded to approve the committee report as presented. The motion passed unanimously.

Motion: It was moved and seconded to approve the insulation and radiant barrier technical bulletin as presented. The motion passed unanimously.

Low Slope Committee

Nate Martin, Johns Manville, provided the Low Slope Committee report. He discussed the Factory Mutual (FM) Coalition meetings, the low slope PV technical bulletin & task force, and the future activities of the committee, including work with Oak Ridge National Laboratory, the Miami-Dade issue, condensation on wood decks, and the NRCA-MRCA modified bitumen testing.

Motion: It was moved and seconded to approve the committee report as presented. The motion passed unanimously.

Motion: It was moved and seconded to approve the low slope PV technical bulletin with the modification of including FM in the references section. The motion passed unanimously.

Treasurer's Update

Treasurer Ken Farrish, Atlas Roofing Corporation, reviewed the 2011 audit report and the 2012 year-to-date financials. He reported that expenses are currently below schedule while revenue is ahead of schedule, but that possible litigation with the CEC might rebalance that difference. It was suggested to include a YTD budget line to more easily compare YTD expenses.

Motion: It was moved and seconded to approve the treasurer's update as presented. The motion passed unanimously.

Motion: It was moved and seconded to approve the 2011 audit report as presented. The motion passed unanimously.

Action: A YTD Budget line will be added to financial statements.

Action: The draft tax return will be circulated to the Board of Directors upon its completion.

Other Activities Update

Reed Hitchcock, ARMA Executive Vice President, shared the results of the ARMA Board of Directors survey. He highlighted main areas of feedback and encouraged those company representatives who have not yet done so to respond to the survey.

New Business

The next ARMA Board of Directors meeting will be held on November 15, 2012, in the Dallas / Fort Worth area.

Adjournment

There being no further business, ARMA President Sheree Bargabos, Owens Corning, called for adjournment at 3:00 p.m. The meeting was adjourned with unanimous consent.